



The Palestine Red Crescent Society (PRCS) announces an opening for the position of International Humanitarian Law (IHL) Unit Coordinator at its headquarters in Al-Bireh (Jerusalem Street). Applicants must meet the criteria listed below. The deadline for submitting applications is on Monday, November 3rd, 2026. Applications should be sent via the email address provided in this announcement. Further details regarding the position can be found on the PRCS website.

Coordinator of International Humanitarian Law Unit (WEST BANK):

Main job functions:

- Develops the IHL Unit's annual plans in light of the broader PRCS strategic plan, and manages its budget and resources;
- Dissemination of IHL principles to local communities, staff, and volunteers, and ensures raising awareness among them;
- Provides expert legal advice and guidance to management and staff on various legal issues on international law matters, particularly IHL and human rights law;
- Ensures the adequate and accurate documentation of violations, compiles and maintains legal database and archive
- Ensures operations within relevant national and international legal frameworks;
- Represents in legal consultations or negotiations on behalf of PRCS locally and internationally;
- Leads and participates in advocacy campaigns and endeavours including humanitarian diplomacy;
- Develops legal documents, such as reports, memoranda, and internal policy
- Takes and processes affidavits through the confidential PRCS internal mechanism;
- Liaises with relevant departments to provide support for staff and volunteers that have been impacted by attacks;
- Collaborates with partners and civil society for exchange of information;

Desired Competencies and Qualifications:



- Bachelor's degree in international humanitarian law, international law, and/or human rights.
- Minimum 2 years of experience.
- Proficiency in conventions of international humanitarian law and international human rights law.
- Proven experience in legal research (including internships).
- Ability to conduct qualitative and legal academic research.
- Excellent command of written and spoken English.
- Fluency in written and spoken Arabic.
- Effective communication skills.
- Ability to work within a team.
- Proficient computer literacy (Microsoft Word, Excel).
- Data analysis as a skill is an advantage.
- Willingness to travel within the West Bank to conduct field research and to travel internationally if so required.

General Responsibilities:

1. Adherence to the Code of Conduct.
2. Adherence to the principles of the International Movement for the Red Cross and Red Crescent.
3. Working toward the implementation of the Society's objectives and the fulfilment of its humanitarian mission.
4. Compliance with the instructions and recommendations of his/her direct supervisor and the National Society's senior management.

Those who meet the job requirements are requested to submit their CVs via email to (jobs@palestinercs.org), ensuring that the job title is included in the subject line. The deadline for submission is Monday, November 3rd, 2026.